**Annexure 9: Self Certification Proforma**

Date : \_\_ / \_\_ / \_\_\_\_

From,

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name, address & phone no of applicant)
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name, official address & registration no. of LTP)
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Aadhar No. of the Applicant)
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Aadhar No. of the LTP(S)

To,

The Municipal Commissioner/The Vice Chairperson, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(ULB / UDA), \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(location)

# Sir/Madam,

**Sub: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***[Mention ULB/UDA]* - Self Certification of low risk buildings - proposed building construction in Sy.No. of \_\_\_\_\_\_\_\_\_\_revenue Village in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mandal, \_\_\_\_\_\_\_\_\_ District located in \_\_\_\_\_\_\_\_\_ *[Mention ULB/UDA name]*

limits - joint Self Certification - Submitted - Regarding.

**Ref:** *AP Building Rules 2017 issued vide GO.Ms.No.119, MAUD Dt: 28.03.2017*

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It is to submit that I/we, \_\_\_\_\_\_\_\_\_\_\_\_ *[mention names of all the owners/lease holders as per document]* , am/are owner(s)/leaseholder, or power of attorney holder of site in Sy.No. of \_\_\_\_\_ revenue Village in \_\_\_\_ Mandal, \_\_\_\_\_\_ District located in \_\_\_\_\_\_ *[Mention ULB/UDA]* limits to a site extent of sq.m ( sq,yards) with a total built up area of sq.m ( sq,ft) for residential building having height of meters. I am/We certify that the documents submitted in this permission are correct and complete. I am authorised to take up the proposed development in the site mentioned above. **I shall abide by the approved building plan in undertaking the construction** and promptly intimate the LTP at all stages of completion.

It is to submit that, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[mention LTP name}* with registration number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to be the LTP for the proposed building construction in the site mentioned above till the completion of the project.

**I shall guide and instruct the applicant to abide by the approved building plan in undertaking the construction and notify the authorities if any deviation comes to my notice.**

We certify that,

1. The documents submitted in this permission are correct and no vital information is withheld.
2. The site does not fall under any restricted use zone like proposed masterplan road, waterbodies, recreational open space, masterplan buffers, etc.
3. NOCs applicable are obtained and uploaded in online application.
4. \_\_sq.m site which is Road affected portion is given as conveyance deed to ULB/UDA.
5. \_\_\_sq.m site is Mortgaged to the ULB/UDA as per rules and registered document number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is submitted.
6. Fees as per the ULB/ UDA fee gazette are paid.
7. There are no litigations or court cases pending with respect to the site.
8. I am liable for any mis-representation made in the approved drawings/documents and action against me and the owner as per the provisions of “Bharatiya Nyaya Sanhita (BNS)” and consider the construction as unauthorized construction.

Name & Signature of Applicant

Signature:

Name of the LTP:

Registered No. of Empanelled Licensee: